

SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL PROCEEDINGS
Tuesday, February 25, 2014
5:00 p.m.

The regularly scheduled meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by President Townsend at 5:01 p.m.

Board Members Present: Christine Allen, Stephen Swain, Dale Phillips, Angela Green, Gregg Townsend

Board Members Absent: Dale Phillips, Stephen Swain

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Emma Shirley

The Pledge of Allegiance was administered.

Courtesy of the Floor

There was no response.

13-14 192 Moved by Green, seconded by Allen, to approve January 21, 2014 Minutes.
Approve
January Yes: Green, Allen Townsend
21, 2014 No: None
Minutes Absent: Swain, Phillips
 The motion carried.

13-14 193 Moved by Allen, seconded by Green, to approve Treasurer’s Report, Extracurricular Report, and
Approve Internal Claims Auditor Report.
Treasurer’s
Report, Yes: Green, Allen Townsend
Extracurricular No: None
Report & Absent: Swain, Phillips
Internal Claims The motion carried.
Auditor Report

13-14 194 Moved by Green, seconded by Allen, to approve CPSE & CSE Recommendation numbers: 654,
Approve 1671, 1073, 1879, 1767, 1648.
CPSE &
CSE Yes: Green, Allen Townsend
Recommendations No: None
 Absent: Swain, Phillips
 The motion carried.

13-14 195 Moved by Townsend, seconded by Allen, to table the approval of Angela Green as Modified
Table Girls’ Softball Coach with verification of coaching certificate requirements completed.
Approval of
Modified Yes: Townsend, Allen
Girls’ Softball No: None
 Abstain: Green
 The motion was tabled.

13-14 196 Moved by Green, seconded by Allen, to approve Kelly Sova as volunteer for the Girls’ Softball
Approve Program pending verification of coaching certificate requirements.
Kelly Sova
as Volunteer Yes: Green, Allen Townsend
for the Girls’ No: None
Softball Absent: Swain, Phillips
Program The motion carried.
Pending
Verification
of Coaching
Certificate
Requirements

13-14 197 Moved by Allen, seconded by Green, to approve Steve Newcombe as volunteer for the Boys’
Approve Baseball Program pending verification of coaching certificate requirements.
Steve Newcombe
as Volunteer for Yes: Green, Allen Townsend
the Boys’ No: None
Baseball Absent: Swain, Phillips
Program The motion carried.
Pending
Verification
of Coaching
Certificate
Requirements

13-14 198 Approve Meagan Sykes as an Uncertified Substitute Teacher and Teacher Aide Pending Fingerprint Clearance	Moved by Allen, seconded by Green, to approve Meagan Sykes as an uncertified substitute teacher and teacher aide pending fingerprint clearance. Yes: Green, Allen Townsend No: None Absent: Swain, Phillips The motion carried.
13-14 199 Approve Kathleen Lunderman as a Substitute Part-Time Cleaner at 5 hours Per Day Through June 30, 2014 @ \$8.50 Per Hour Pending Fingerprint Clearance	Moved by Allen, seconded by Green, to approve Kathleen Lunderman as a substitute part-time cleaner at 5 hours per day through June 30, 2014 at \$8.50 per hour pending fingerprint clearance. Yes: Green, Allen Townsend No: None Absent: Swain, Phillips The motion carried.
13-14 200 Accept a \$250.00 Donation from Sulpher Srpings United Methodist Church for the Backpack Program	Moved by Allen, seconded by Green, to accept a \$250.00 donation from Sulpher Springs United Methodist Church for the Backpack Program. Yes: Green, Allen Townsend No: None Absent: Swain, Phillips The motion carried.
13-14 201 Approve Use of Building for Sulper Springs Chicken Barbeque Dinner to Benefit the Filley Family on March 1, 2014 with Certificate of Insurance Provided	Moved by Allen, seconded by Green, to approve Use of Building for Sulpher Springs Chicken Barbeque Dinner to benefit the Filley Family on March 1, 2014 with certificate of insurance provided. Yes: Green, Allen Townsend No: None Absent: Swain, Phillips The motion carried.
13-14 202 Approve Open Gym for Baseball and Softball February 24 – March 7, 2014	Moved by Allen, seconded by Green, to approve Open Gym for Baseball and Softball February 24 – March 7, 2014. Yes: Green, Allen Townsend No: None Absent: Swain, Phillips The motion carried.
13-14 203 Approve Use of Building for AAU Youth Basketball on March 1, 2014 from 6:00 – 8:00 p.m with Certificate of Insurance to be Provided	Moved by Green, seconded by Allen, to approve Use of Building for AAU Youth Basketball on March 1, 2014 from 6:00 – 8:00 p.m. with certificate of insurance to be provided. Yes: Green, Allen Townsend No: None Absent: Swain, Phillips The motion carried.
13-14 204 Approve Out of District Status for Jimmie Gordon & Joseph Gordon	Moved by Allen, seconded by Green, to approve Out of District status for Jimmie Gordon, Grade 2, and Joseph Gordon, Grade 7, for the remainder of the 2013-14 school year. Yes: Green, Allen Townsend No: None Absent: Swain, Phillips The motion carried.

Superintendent's Report

Mr. Hall reported that he went to see Mark Vandermill at UpState Medical Center. There is an anticipated 4-6 week absence.

Mr. Hall reported there has been a Federal mandate change for an A19 Bus Driver Physical beginning May 21, 2014. Physicians will need to be recertified to perform A19 physicals. Mr. Hall indicated the district's A19 physicals will be completed prior to May 21. Mr. Hall also indicated he was unsure how many school physicians will be interested in becoming recertified. There currently is no federal money to offset this cost. Mr. Hall will have discussion on this topic at the next Superintendent's Cabinet Meeting.

Mr. Hall reported on the nominating procedures and minimum qualifications for individuals interested in seeking election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services.

Mr. Hall reported there will be a Jefferson-Lewis School Boards Workshop on Inter-Municipal Cooperative Agreements on March 12.

Mr. Hall reported a Teacher Principal Leadership Grant was awarded to Jefferson-Lewis BOCES which will assist the Network Team funding.

Mr. Hall reported the Legislative Breakfast will be held on Friday, February 28, 2014 and he would be meeting with Legislators and Assembly members at the Superintendent's meeting on Thursday, February 27.

Mr. Hall reported that he has been working with Mr. Haley and Mrs. Reinhardt on the APPR Review Room regarding Districts APPR Plan. The deadline for submission is March 1, 2014

Mr. Hall reported he has been asked to serve on the Jefferson County Youth Court Advisory Council. He will be attending the first meeting on February 26 at 7:00 a.m. before attending a State Aid Planning meeting.

Mr. Hall reported the Odyssey of the Mind Tournament will be held at Watertown High School on March 1, 2014.

Mr. Hall will be attending the Tournament.

Mr. Hall reported he will be at SUNY Potsdam on March 8 for a panel discussion on Teaching Evaluations and Expectations.

Mr. Hall reported the committee will meet on March 17 to review the District Emergency Plans.

Mr. Hall reported Jeff Wekar will serve as a representative for the Distance Learning Advisory Council.

Mr. Hall reported Stephanie Elliott, Watertown Savings Bank, will be presenting a program National Teach your Child to Save to various classrooms.

Mr. Hall reported ELA third grade test scores were audited on either exact or adjacent score agreements. The district scored very well except for one question in which the audit concluded an adjacent score of 80 percent. Mr. Hall reported many schools are passing BOE Resolutions on Gap Elimination Process (GEA). Mr. Hall has a prototype from Lakeshore Central School District. Discussion was held and Mr. Hall will generate a Sackets Harbor Central School specific resolution for consideration.

Principal's Report

Ms. Gaffney reported students in Grades 8-11 are participating in National Student Report to Congress.

Ms. Gaffney reported the NAEP 8th grade testing was completed and everything went well. The district received a certificate for participation along with compliments on our students.

Ms. Gaffney took the opportunity to publically thank the Sulphur Springs United Methodist Church for their generous donation of \$250 to the Backpack Program.

Ms. Gaffney reported there will be a PTO Meeting on March 5 at 7:00 p.m. This meeting will focus on the climate and culture of the District along with discussing areas that need improvement and areas that are going well.

Ms. Gaffney reported that she will be hosting a Common Core Parent Night in March. This will be an opportunity to address specific concerns and to alleviate anxiety.

Ms. Gaffney reported February is African American History. There is currently an "African-American Sailors in the War of 1812" banner displayed in the Library. Mrs. Connie Barone, Sackets Harbor Battlefield Representative, has been instrumental in assisting with the African American History month.

Ms. Gaffney reported that faculty worked on their mid-year goals and data driven goals at the Standards Day held on February 14, 2014.

Ms. Gaffney reported the District is preparing for Grade 3-8 Common Core Testing. Letters will be sent home reminding parents.

Ms. Gaffney reported the District has been selected to participate in Geometry, Global History and English 11 Secondary Field Testing.

Ms. Gaffney reported Winter Sports Recognition Night will be held on Thursday, March 6.

Ms. Gaffney reported the District received a thank you from the U.S. Department of State for hosting foreign exchange students.

New Business

There was no New Business

Old Business

Mr. Hall reported the district is still in a holding pattern for the 2014-15 school year budget. There needs to be some movement in the Governor's budget. There are Pre-K discrepancies in funding between government and the SED on the cost to operate a Pre-K program. There are continued discussions between the Governor and SED.

Julie Gayne indicated ideally the District would like to see at least a 50 percent restoration to its GEA. Julie Gayne reminded the Board of Education that April 1 is the date for an on-time State budget. Very little information has come from the legislators.

Julie Gayne took the opportunity to review the Tax Cap Calculation. PILOTS change property tax cap calculations and the District has the Lawler PILOT commencing this year. Completion of phase one of the project triggered the start of the PILOT as a certificate of occupancy has been issued with an assessed value on units one and two. The District will need to know the value as it is imperative to have the data as accurate as possible. Julie Gayne indicated she is working with Jim Rounds, Town Assessor, Paul Warneck, JCRP, Don Alexander, JCIDA to ensure accurate data. The PILOT was not calculated in the 2013-14 Tax Cap Calculation but will serve as a deduct this year for the 2014-15 budget. This number will have a significant role in the calculation and would be scrutinized in an audit. The worst case scenario would be to not have a Tax Cap Calculation at or below the allowable limit.

Julie Gayne reported the CPI allowable levy growth for this year is 1.46 percent.

Julie Gayne took the opportunity to read a letter that she received from the Comptroller’s Office on the recalibration of building aid as part of the Tax Cap Calculation. Julie will be attending a State Aid Planning meeting to determine their recommendation.

Julie Gayne indicated the tax calculation continues to be problematic as various nuances present themselves year by year. Legislators and Assembly need to be reminded to either revoke the Tax Cap Calculation or it needs to be revamped. Julie reported she will leave the tax levy projection as calculated but the District has until April to make changes.

13-14 205 Approve Tax Cap Calculation as Presented for the 2014-15 School Year	Moved by Green, seconded by Allen, to approve Tax Cap Calculation as presented for the 2014-15 School Year. Yes: Green, Allen Townsend No: None Absent: Swain, Phillips The motion carried.
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13-14 206 Executive Session	Moved by Green, seconded by Allen, to go into Executive Session to Discuss Employment History of Particular Person Yes: Green, Allen Townsend No: None Absent: Swain, Phillips The motion carried.
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The meeting recessed to Executive Session at 6:09 p.m.

13-14 207 Come out of Executive Session	Moved by Green, seconded by Allen, to come out of Executive Session. Yes: Green, Allen Townsend No: None Absent: Swain, Phillips The motion carried.
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The meeting resumed at 6:32 p.m.

13-14 208 Adjourn	Moved by Green, seconded by Allen, to adjourn. Yes: Green, Allen Townsend No: None Absent: Swain, Phillips The motion carried.
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The meeting adjourned at 6:33 p.m.

Sheri Rose, District Clerk

Gregg Townsend, Board President